

**BOLSOVER DISTRICT U3A COMMITTEE MEETING
HELD ON WEDNESDAY 4TH MARCH 2020 AT THE COFFEE CUP CAFE, BOLSOVER**

The Meeting opened at: 10.30am

PRESENT:

Bev Crofts (Chair), Sarah Wakeford (Business Secretary), Jean Hassall (Treasurer), Kevin Bates (Publicity), Julie White (Minutes), Marie Marsh, Peter Coombs (Guest), Gwen Webster (Guest)

APOLOGIES FOR ABSENCE:

Jen Sykes (Membership Secretary)
Bernice Harvey

AGENDA:

Matters Arising from previous Minutes
Officer Reports
Chair
Business Secretary
Treasurer
Membership Secretary
Groups Co-ordinator
Publicity
Speakers
Any Other Business

MATTERS ARISING FROM PREVIOUS MINUTES

East Midlands Conference booking confirmed. BC
AGM – Revised Constitution and amended agenda to be sent out to all members **JS**
It was agreed that for the future the Business Secretary will have access to all member contact details as back up.
Minutes agreed and signed.

OFFICER REPORTS

Chair

BC had emailed National Office re the revised Constitution to request a reply.
National Office had now replied and agreement was given to go ahead with the revised Constitution.
BC to drop off information re BDU3A to the social prescribers at Barlborough Surgery as requested.
The dissolution clause to remain as previous Constitution.

Business Secretary

SW had been in touch with the BDU3A insurance company. All BDU3A assets are covered provided they are kept under lock and key. The lending of assets is not recommended.

Re Terms and Conditions relating to use of venues. To be discussed further **SW/BC**
Could we consider Hillstown Village Hall as BDU3A Headquarters, agreed with HVH. **BC**

Treasurer

The agreed Finance Policy has been emailed to all.

2019/2020 – 102 members

£1,853.00 membership fees

Held in Grant's Account - £176.52 publicity

£3,846.00 current bank balance

Receipts/bills for room hire are recorded separately

JH requested that any outstanding bills be handed to her before the next general meeting on 18.3.20. in order to prepare for the audit in April. SW will email group leaders. **SW**

Groups' Coordinator

SW and RB will hand over this role to PC.

Feedback from members re February 19th open meeting and group displays was very positive, members enjoying the social aspect of this.

Publicity

KB let committee know that at the 5th Birthday Event to be held on 20th May 2020 he will not have time to develop an interactive quiz as he had planned.

Re U3A Day event in June – JC (member) had volunteered to help KB with a U3A promotion table in Bolsover library.

There was a suggestion of creating a video loop to promote BDU3A groups.

March 2020 Newsletter was due to be published if there were any additions let KB know.

BC – requested that any members who came to the inaugural meeting of BDU3A contact her.

BC - AGM poster in the newsletter agreed should not include “wine “, cheese taster, or similar.

The 5th Birthday cake diameter is 11"

Speakers

RB will organise March speaker.

Agreed that the Speaker Organiser would need to be a Committee Member.

GW showed interest in this role.

March/June/September/October 2020 speakers already booked.

KB to email GW list of speakers. **KB**

Re August 2020 – suggested theme VJ day to be discussed further

November speaker – GW will liaise with a person who can give information re scams **GW**

ANY OTHER BUSINESS

Bolsover Summer Gala

SW has checked with organisers, no spaces available

Coronavirus

Agreed to follow advice as given by National Office/GPs/Government guidelines

Equality/Accessibility Policies

JW gave brief update on clauses that needed to be discussed further. Re the Safeguarding Policy, a working party meeting was to be held on 5.3.20.

Code of Conduct

U3A Code of Conduct copy was given out again and it was agreed this to be included in the new member's pack

There was a discussion re the appropriate use of Photoshop on any BDU3A members' photographs. Permission for its use would be needed from the individual concerned for any changes to be made. Apology was tendered. It was acknowledged that Photoshop could be an asset when used to promote BDU3A.

Grant for Bowls Mat

GH has sent off the request for a grant, awaiting reply.

Next meeting: **A change – Monday 30th March 2020, The Coffee Cup Cafe, Bolsover**

The meeting closed at 12.25pm

Signed

Date

JW/8.3.20. 1st draft